**Assignment Adoption Request**

**Faculty member requesting the adoption: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Course number and title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Assignment type/title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\*Please insert the assignment prompt at the end of this document OR attach the prompt to your reply e-mail (for** [**sskripsky@westmont.edu**](mailto:sskripsky@westmont.edu)**).**

**Targeted assignment task (please check one or specify OTHER):**

|  |
| --- |
| ***Higher-Order Concerns*** |
| *\_\_ Understanding the Assignment and/or Rhetorical Situation (Genre, Audience, Purpose)* |
| *\_\_ Formulating a Thesis/Focus* |
| *\_\_ Developing and/or Unifying Ideas (Invention/Cohesion)* |
| *\_\_ Organizing Ideas (Arrangement)* |
| *\_\_ Using Sources as Evidence (Selection, Introduction, Interpretation of Textual Evidence)* |
| *\_\_ OTHER (For the purpose of assignment adoptions, please specify a higher-order concern rather than sentence-level or citation help.)* |

**Assignment prompt (insert below or attach to your reply e-mail):**

**OPTIONAL (complete if a brief classroom visit from a tutor is desired—one section only, please):**

* **Class meeting time and location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ /\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Class enrollment: \_\_\_\_\_\_\_\_\_\_\_**
* **Desired date for a tutor to visit class (ideally, when you are introducing the assignment to students, and no later than 2 weeks before deadline): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Would you prefer that the tutor visit at the start or end of your class session? (Please allow 5-10 minutes.) *. . . start / end / no preference***

**Additional comments or clarifications (preferred tutor?):**