

Action Plan and Multi-Year Assessment Plan

By the end of the first year of the review cycle, your department will identify approximately two to four Key Questions to investigate over the next several years. Most of these will relate to student learning, so it is important to ensure that appropriate learning outcomes are in place to support your inquiry. Based on these questions, your department will develop a preliminary roadmap for its program review work over the next five years.

This roadmap will take the form of a one- to two-page **Action Plan**, which the department chair or representative will present to the Academic Senate for review. In consultation with the chair or representative, the Senate will identify any items to be forwarded to the Strategic Planning Committee, which will consider them for inclusion in the college's broader strategic planning efforts.

The Action Plan helps both the Academic Senate and the Strategic Planning Committee understand what academic departments are focusing on and what resources or support they may need to improve their work.

In addition to the Action Plan, your department must submit a **detailed Multi-Year Assessment Plan**, which outlines how you will assess your learning outcomes over time.

Both documents are due by August 15 and should be submitted to the Dean of Curriculum and Educational Effectiveness.