

MINUTES
General Education Committee
March 26, 2026
1:15-2:45pm
Montecito Room

Members present: Michelle Hardley (Secretary, Registrar), Heather Keaney (Professor of History), Jana Mayfield Mullen (Director, Library & Information Services), Tatiana Nazarenko (Dean of Curriculum and Educational Effectiveness), Russell Smelley (Professor of Kinesiology), Telford Work (Chair, Professor of Religious Studies)

Absent:

I. Prayer – Jana Mayfield Mullen

II. Approval of the minutes from March 12, 2026
The minutes were approved.

III. ENG-192 – Capstone Seminar - Add to Common Skills and Emphases: Oral Communication

The GE Committee discussed the proposal. The proposal should have also used the checklist to annotate the syllabus indicating where each of these items were covered in the context of the syllabus.

The syllabus also does not demonstrate that there is instruction in oral communication within the course, and there are no details regarding the evaluation/assessment of this learning within the context of the course. These requirements are part of the interpretive statement language within the certification criteria, but was missing from the express submission form used by faculty. Telford will work to add in this missing information to the syllabus submission form.

Tatiana also requested to meet with the instructor to work on the learning outcomes as many of them are not written using outcome-based language.

The course was not approved. Heather will send her a memo with the items that are needed in a future resubmission.

IV. IS-193 – Seminar: Engaging Culture - Add to Common Skills and Emphases: Justice, Reconciliation and Diversity

The GE Committee discussed the proposal.

The course was approved. This approval will be effective in Fall 2026. Heather will clarify with Mary that this approval covers all IS-193 courses offered in any term by any instructor.

V. Further Request from the Written Communication GE Area

The GE Committee continued their discussion on this topic. Heather will be presenting at the next Faculty Meeting on the writing requirement. She will also present the idea that departments should use this moment to think carefully about whether they wanted to move toward Written Communication or Oral Communication if their courses are currently approved for the WSI GE. The change in the GE may mean their department can make changes to their curriculum and the courses they propose for these new GE categories.

Sarah is requesting the GE Committee enforce an enrollment cap on any course that is proposed for the new Written Communication GE. If the GE Committee does not feel comfortable instituting an enrollment cap, then she wondered if the committee would be comfortable requiring any Written Communication proposal where the cap is high to include in their proposal an outline for how they will support the written communication development within the high cap course.

This item will be continued in a future meeting.

VI. Exploring the Physical/Life Sciences Assessment

This item will be continued in a future meeting.

VII. Other Business

Respectfully submitted,

Michelle Hardley